

Chapter letterhead

Date

Hello,

My name is _____ of the _____. I would like to be considered for the position of National director. I have been a life member since _____ to present time my membership #_____. I was _____ for ___ years and have been Chairman for the past ____ years. I have re-organized our chapter to make a true brother hood of paratroopers. I have relocated our chapter meetings to a better veterans meeting post. I have worked on our Honor guard to be more active in local events.

Our events include participating in parades for many local events, Baskets of cheer, Baseball champion games, 50/50 drawings at meetings and selling shirts. Our new goal for 20__ is to educate the public on _____ and to have more events to make money for this project. Every year we choose a Chapter member to honor and have shirts made to show our appreciation for his continued service it is also a good way to motivate all our members to become more active in activities. Our membership has been growing at a good pace, and meetings have been well attended.

The guidance I have contributed to the _____ chapter over the past ____ years will help me to be a good choice for National director.

Chapter Chairman